

# BOARD OF EDUCATION

CITY SCHOOL DISTRICT OF THE CITY OF LITTLE FALLS

ADMINISTRATIVE OFFICE

15 PETRIE STREET

LITTLE FALLS, NEW YORK 13365

**BOARD OF EDUCATION**

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March 2, 2020

Dear Parents/Guardians

As the COVID-19 concerns continue to mount, and we are surrounded by constant news and rumors, here are the steps we are taking as a District and ways you can support our efforts:

**What we are doing**

- 1 – All buses are disinfected at the end of the morning and afternoon runs.
- 2 – Cafeteria tables are disinfected at the end of each meal serving.
- 3 – Cafeteria PIN pads are wiped down after each use.
- 4 – Doorknobs, handrails and other high-contact surfaces are wiped down throughout the day.
- 5 – We will provide hand sanitizer at all large-group gatherings moving forward.
- 6 – Teachers will be provided with hand sanitizer and disinfecting spray for their classrooms.
- 7 – Teachers will be communicating best practices to limit spread of infection to students at each grade.
- 8 – The District remains in close contact with the Herkimer County Health Department to coordinate our response and practices.

**What you can do at home**

- 1 – Encourage hand washing often with soap and water for at least 20 seconds for all family members. If soap and water are not available, use an alcohol-based hand sanitizer.
- 2 – Avoid touching your eyes, nose and mouth with unwashed hands.
- 3 – Avoid close contact with people who are sick.
- 4 – Keep your children at home if they are sick. This is crucial.
- 5 – Encourage all family members to cover when they cough or sneeze with a tissue, then throw the tissue in the trash immediately.
- 6 – Clean and disinfect frequently touched objects and surfaces.

Should we receive new information from responsible authorities we will be sending further guidance. For further information, please go to <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Sincerely,



Keith T. Levatino, Ed.D.  
Superintendent of Schools  
Little Falls City School District

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